



CUHK Library Card – Termination Form

To: Ms Winky Wong, The Chinese University of Hong Kong (CUHK) Date: _____

Via: Industry & University Collaboration, BDTS, HKSTP
Office : Unit 307, IC Development Centre, HK Science Park
Attn: Officer – TAP (Enquiry: 2629 6697 / tap@hkstp.org)

Company: _____ Contact Person: _____

Tel: _____ Email: _____ Title: _____

This is to inform you that the following staff will cease to be staff member(s) of the applicant company, please terminate their CUHK library card(s) accordingly.

<u>Name of Staff</u>	<u>Title</u>	<u>CUHK Library Card Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of the Authorized Executive : _____(With Company Chop)

Print Name & Title: _____

*The library card(s) will be invalidated once CUHK receives the above information. But the applicant company is still responsible for returning any borrowed item(s) to CUHK library. The charge for any overdue/un-returned item(s) will be borne by the applicant company if the card holder(s) cannot be reached.